

#46

REPORTS INVENTORY						CONTROL NO.
PREPARE IN DUPLICATE						DDS/OC-005
1. TITLE OF REPORT (if a fill-in report include Form No.) Foreign TDY Forecast					2. TYPE OF REPORT	<input type="checkbox"/> STATISTICAL <input checked="" type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING
3. FUNCTIONAL AREA	PERSONNEL		TRAINING		1	ADMIN. GENERAL
	LOGISTICS		SECURITY			OTHER (specify)
	MEDICAL		FINANCE		2	COMMUNICATIONS
4. NO. OF COPIES PREPARED 7	5. FREQUENCY (weekly, monthly, quarterly, etc.) Semi-annually			6. DISTRIBUTION (No. of components not number of copies) 6		
7. FORMAT (memorandum, form, computer print-out, etc.) Memorandum	8. ADP PROCESSING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO IF YES GIVE ADP PROCESSING NO.			9. DIRECTIVE AUTHORITY REQUIRING REPORT Per OC-EXA		
10. PREPARING COMPONENT (include lowest level contributing information to report) OC/SCD/All Branches			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) Feeder to OC-EXA			
12. COST FACTORS						
A. MANUAL PREPARATION AND REVIEW COSTS						
GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	=	COST PER YEAR
GS-14	\$9.44	10	\$90.44	2/year		\$180.88
GS-06(8)	4.32	8	34.56	2/year		69.12
B. COSTS OF COMPUTER PRODUCED REPORTS						
TOTAL COSTS PER YEAR						\$250.00
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.						
14. FUTURE GOALS						
GOAL PROPOSED BY COMPONENT FOR THIS REPORT					ESTIMATED SAVINGS	
<input type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain)					MAN-HOURS	DOLLARS
<input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE						25X1
16. DATE OF INVENTORY 2 October 1970	17. NAME AND TITLE OF PERSON FURNISHING INFORMATION					18. EXTENSION
Approved For Release 2006/11/13 : CIA-RDP75-00399R000100090025-1						
FORM 11.2						(22-36-43)